

## Privacy Policy

Welcome to [www.legallysaid.co](http://www.legallysaid.co), [www.legallysaid.com](http://www.legallysaid.com) and its associated domains ("Website"). This website is the property of LegallySaid B.V., a limited liability company registered in the Netherlands, with trade registration no. 85979333, VAT no. NL863815704B01 (LegallySaid) ("we," "us," or "our"). We are committed to protecting the privacy of our website visitors and users. This Privacy Policy outlines how we collect, use, process, and disclose your information, including personal data when you access and use our website.

### Data Controller

LegallySaid, located in the Netherlands, is the data controller responsible for your personal information collected through the Website.

### Information We Collect

When you visit our website, we may collect certain information about you, including:

- **Personal Information:** Your name, email address, and any other information you choose to provide.
- **Usage Data:** Information on how you use our website, such as page views and navigation paths.
- **Cookies and Tracking Data:** We use cookies and similar tracking technologies to track activity on our website and hold certain information.
- **Log Files:** LegallySaid follows a standard procedure of using log files. These files log visitors when they visit websites. All hosting companies do this and a part of hosting services' analytics. The information collected by log files include internet protocol (IP) addresses, browser type, Internet Service Provider (ISP), date and time stamp, referring/exit pages, and possibly the number of clicks. These are not linked to any information that is personally identifiable. The purpose of the information is for analyzing trends, administering the site, tracking

users' movement on the website, and gathering demographic information.

## **How We Use Your Information**

We use the information we collect in various ways, including to:

- Understand and analyse how you use the Website
- Operate and maintain the Website
- Improve, personalize, and expand the Website
- Develop new products, services, features, and functionality
- Communicate with you, directly or through one of our partners, including for customer service, to provide you with updates and other information relating to the website, and for marketing and promotional purposes
- Discover and prevent fraud

## **Data Sharing and Disclosure**

We may share your information with third parties in the following situations:

- **With Service Providers:** We may share your information with service providers to monitor and analyze the use of our website, to contact you.
- **For Legal Reasons:** We may share your information as legally required or to protect our rights and the rights of others.
- **With Your Consent:** We may share your information with any other third party with your prior consent.

## **Data Retention**

We will retain your personal information only for as long as is necessary for the purposes set out in this Privacy Policy.

## **Location of Your Data**

We attempt to collect, store and, if applicable, process your data within the European Union or Europe. Our Website is hosted in the Netherlands.

Although we try to minimise this, we may work with partners and service providers that require the transfer of your data to countries located outside the European Union or Europe. The European Commission recognizes some of these countries as providing an adequate level of protection. With regards to transfers to countries that the European Commission does not recognize as providing an adequate level of protection, we will ensure adequate data protection and privacy requirements through the standard contractual clauses approved by the European Commission.

## **Partner Integrations and Third-Party Services**

Our website incorporates various features and services provided by third-party partners, including, but not limited to, Mailerlite and Calendly. While we carefully select our partners to ensure they align with our values and commitment to protecting your privacy, it's important to note that our Privacy Policy does not extend to external websites or services.

We encourage you to review the Privacy Policies of these third-party entities to understand their data collection, usage, and sharing practices. This may also include detailed information on how to exercise your privacy rights, including opting out of certain data practices.

Third-party services integrated into our website, such as analytics or marketing tools, may use cookies to gather information about your interactions with our site. If you prefer not to allow the use of cookies, you have the option to disable them via your browser settings. Please refer to your browser's help documentation for instructions on how to manage cookie preferences.

Remember, adjusting your cookie preferences or disabling them altogether may affect your experience on our website and the availability of certain features.

## **Your Data Protection Rights Under the GDPR**

We aim to take reasonable steps to allow you to correct, amend, delete, or limit the use of your personal data.

If you are a resident of the European Economic Area (EEA), you have certain data protection rights:

**Right to Access:** You have the right to request copies of your personal data that we hold.

**Right to Rectification:** You can ask us to correct any information you believe is inaccurate or incomplete.

**Right to Erasure:** Also known as the "right to be forgotten," you can request the deletion of your personal data under certain conditions.

**Right to Restrict Processing:** You have the right to request that we restrict the processing of your personal data, under certain conditions.

**Right to Object to Processing:** You have the right to object to our processing of your personal data, under certain conditions.

**Right to Data Portability:** You can request that we transfer the data we have collected to another organization, or directly to you, under certain conditions.

**Right to Withdraw Consent:** If we are processing your data based on your consent, you have the right to withdraw that consent at any time.

**Right to Lodge a Complaint:** You have the right to lodge a complaint with a supervisory authority about our collection and use of your personal data.

## **Your Obligations**

When submitting your data to us, you must ensure the information is accurate, complete, and kept current. Additionally, you must take appropriate steps to secure your data at all times. This includes maintaining the confidentiality of your password and any other login credentials. You also bear responsibility for any personal data you choose to share on our forums, social media pages, blog comments, or communications.

When you submit the personal data of others, you must collect and share this information in accordance with the GDPR and any relevant local laws. This process involves making the individuals aware of this Privacy Policy and securing their consent to share their data.

## **Changes to This Privacy Policy**

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page. We will contact you explicitly for any changes that we deem material.

### **Contact Us**

If you have any questions about this Privacy Policy, please contact us at [info@legallysaid.com](mailto:info@legallysaid.com).

Effective Date: 13.03.2024.